

Job Chart of Block Accredited Engineer

The Block Accredited Engineer shall:

1. Co-ordinate the works of Grama Panchayat level Accredited Engineers/Overseers for employment generation by creating durable and productive assets.
2. Ensure that sufficient number of works with AS & TS are available in the GPs at any given time for meeting the demand for employment uninterruptedly.
3. Ensure the quality and durability of works proposed and executed by Grama Panchayaths.
4. Thoroughly check all the estimates submitted by Grama Panchayaths and ensure that the works proposed are permissible under MGNREG Act and non-repetitive in nature.
5. Ensure that the estimates submitted from GPs are technically feasible and the data and rates used are accurate and appropriate.
6. Conduct technical verification of the estimates and all other documents of works coming through the SECURE login and forward it to the BPO. In case of any suggestion / rejection the same may be recorded and send to the BPO login.
7. Conduct technical Scrutiny of the Labour Budget and Annual Action Plan submitted by the GPs and assist the BPO in submitting the consolidated Plan to the Block Panchayath.
8. Be a moderator in Geo MGNREGA and shall verify all the Geo tagged data send by the GPs.

9. Liaison with the Block Level LSGD Engineering wing for the timely preparation and the approval of Observed Data.
10. Collect all the relevant data for timely revision of LMR and submit it to the JPC
11. Facilitate for obtaining Technical Sanction for large works outside the Financial purview of TS Committee at GP Level.
12. Act as the third member in the TS Committee of the GPs as and when required by the BPO based on a request from the GP Secretary concerned.
13. Provide technical support to the GPs for preparing Comprehensive Watershed Master Plans and GIS Based Plans
14. Co-ordinate and supervise all the works/activities undertaken by the GPs and if any practical difficulties arise, address such issues by using suitable approaches and techniques to produce better outcomes.
15. Maintain good relations with the elected representatives and officials of BP and GPs concerned and always maintain admirable social and public relationship
16. Act as a Resource Person at Block level to enhance the capability of field level technical staff and mates.
17. Focus on completion of incomplete works, timely payment and other key indicators.
18. Build good rapport with District Quality Control mechanism team and facilitate them in conducting field inspections.
19. Inspect a minimum of 10% work being done at the GP level.
20. Attend all review meetings, training programmes, workshops, etc. related to the scheme as and when required by the JPC/DPC/State Mission.

21. Work under the overall supervision of the BPO and Block Panchayath.
22. In a GP where there is only the service of overseer is available, the Block Accredited Engineer shall
- i. Prepare work estimate comes above Rs. 5 lakhs
 - ii. Measure the works having estimate above Rs. 5 lakhs, and get it check measured by the Assistant Executive Engineer, LSGD.
 - iii. Check measure the works with estimate upto Rs. 5 lakhs.
23. The Accredited Engineer shall carry out any other works entrusted by the BPO, DPC/JPC and State Mission from time to time.


Mission Director.